

VACANCY



Media and Communications Manager

Iranti-org has a vacancy for a new and exciting post. The Media and Communications Manager is responsible for delivering compelling, distinctive multimedia for Iranti-org.

The position requires strong project management skills along with competent communications and media strategy skills.

This post requires a person that is a strategist, a team player as well as a hands-on communicator, who will work as a key person within Iranti-org Management Team..

Job Duties

The Media and Communications Manager will undertake the following:

- Manage a multi-media Media Team.
- Develop a one-year Media Plan with realistic deliverables, in line with the organisation's Five Year Strategic Plan.
- Work closely with the Advocacy Manager and Finance Manager in strengthening the Management Team in Iranti-org.
- Collaborate closely with Iranti-org programme staff to produce compelling multimedia content, with a strong Pan-African identity.
- Develop good mainstream and social media platforms, with good ability to make the necessary contacts within the various platforms.
- Contribute to a fresh look for the Look and Feel of the Organisation and develop the website.
- Develop a national and regional data base for service providers with agreed fees for various services.
- Oversee all official reporting for the Media Team and communications reporting for Iranti-org, including donor reports, the annual report, etc.

Programme Integration and Support

- Ensure the integration and coordination of media production and Iranti-org programmes and projects; and
- Collaborate closely with Iranti-org programme staff to produce compelling multimedia content.

Other activities

- Any other tasks as agreed by the Management Team and Director.

Requirements

The ideal candidate will have degree-level education, be enterprising, be a creative thinker and possess strong problem-solving skills. The following will also be expected:

- A good conceptual understanding of media and communications both in terms of mainstream and social media.
- An ability to write up and manage a pro-active media strategy.
- Knowledge and experience of working in a non-profit environment on Lesbian, Trans and Intersex issues.
- Have previously managed a media team and demonstrates skills in strategic thinking and campaign design.
- Proven experience in producing, filming and editing documentary video;
- Strong storytelling ability;
- Excellent management skills combined with the ability to keep on budget and on deadline;
- Excellent communication skills; and
- Experience in creating quality content for print and social media.

Interested?

Kindly submit your CV (max 3 pages) and links to at least 2 examples of video stories you have produced, as well as 1 op-ed or similar written article to: getinfo@iranti-org.co.za.

Please do not send copies of your certificates. Persons identified as Lesbian, Gay, Transgender, Intersex are encouraged to apply. Competence in French, Kiswahili or Portuguese would be a plus, but not essential.

This is a fixed term 12 month contract position with a 3 month

probation period. Closing date: **Friday 14 July 2017**. Only

shortlisted candidates will be notified.